Position: Ticketing and Promotions Intern

Reports to: General Manager

Wind Chill Ultimate is looking for a ticketing and promotions intern with the key focus of growing the fan-base and improving the average attendance at home games. This position is a part-time, unpaid role for credit*. The ideal candidate is a junior or senior in college, studying sales, business, marketing, or a similar field.

*The Wind Chill may be willing to expand the role to meet unique educational institution requirements in order to qualify for credit.

Key Responsibilities:
- Work with the general manager to revamp season ticket packages and perks
- Work with the general manager to create group ticket promotions in conjunction with the vendors, sponsors and the halftime events
- Develop and manage list of leads for group and season ticket package sales
- Work with internal teams to organize events, contests, and collect game data
- Communicate effectively and professionally with all internal and external contacts
- On game days, assist in ticketing, and answer questions for attendees
- Create data reports for the general manager
- Create and maintain attendance records
- Assist with managing the sales database
- Organize, set up, troubleshoot, and tear down the ticketing area during for game day

Necessary Skills/Characteristics:
- Outgoing and capable of working in a team
- Analytical and good with numbers
- Organized and comfortable managing multiple projects at once
- Excellent verbal and written communications, especially with regards to potential fans and external organizations
- Proficient in the Microsoft Office programs, particularly Excel
- Sports experience preferred
- Must be available for all 7 regular season home games (April-July), typically held on Saturday evenings

Candidates should email resumes to ben@windchillultimate.com with “Ticketing and Promotions Intern” in the title of email. Deadline to apply is Wednesday, November 1st.