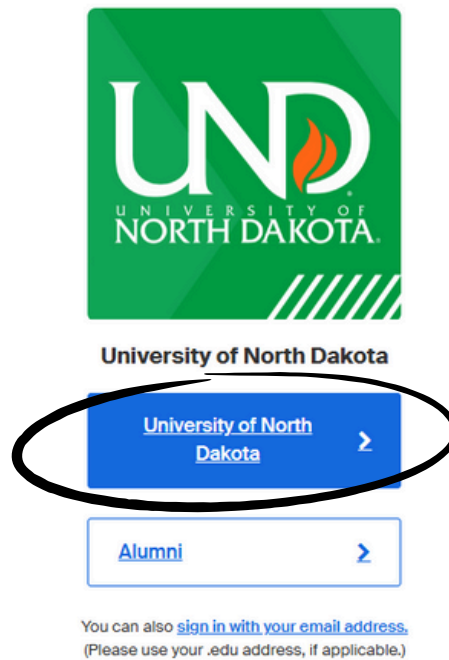
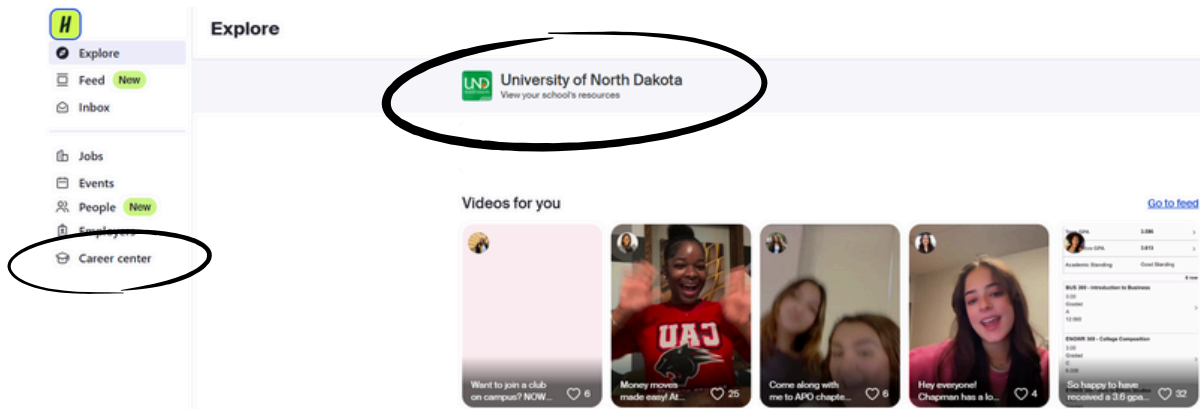


Handshake Instructions & Reporting an Experience

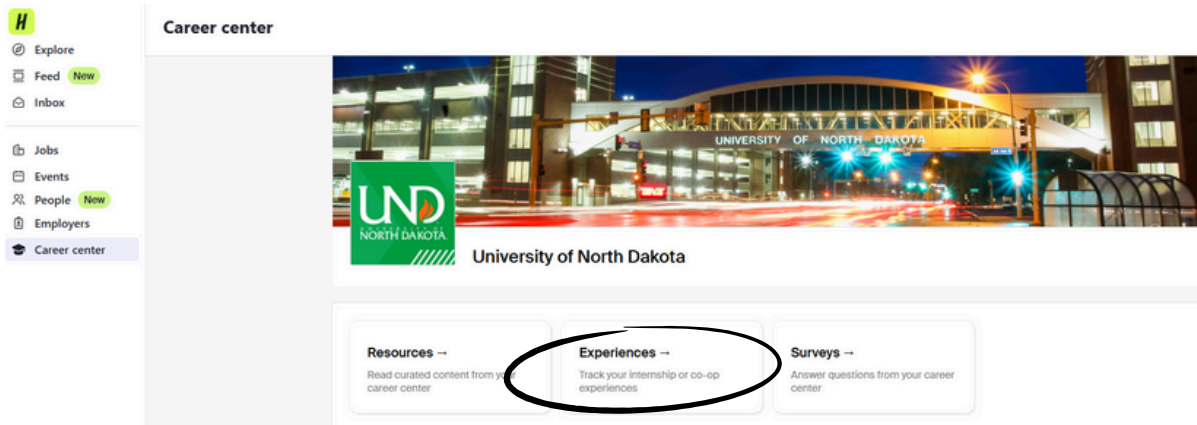
1. Go to und.joinhandshake.com & sign into Handshake using your UND username and password (the same for Campus Connection and Blackboard)



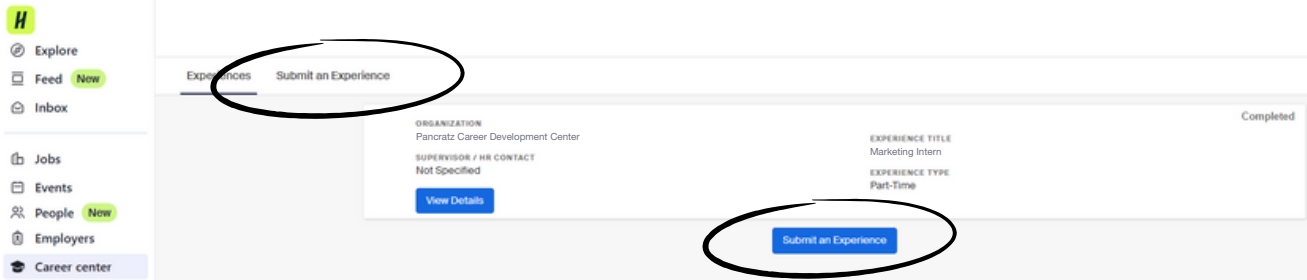
2. Complete registration and fill out your Handshake Profile
3. To report your internship, select **Career Center** on the side of the page or select **University of North Dakota** at the top of the page



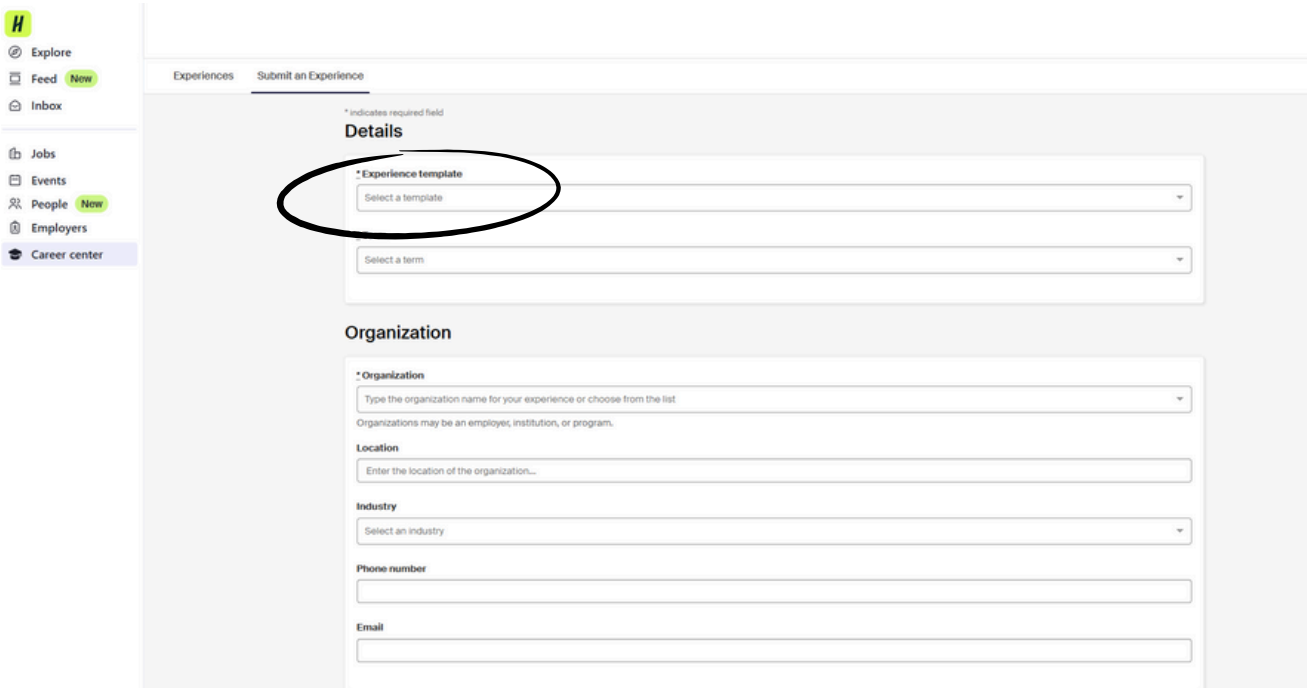
4. Then click **Experiences** in the middle of the page



5. From the Experience page you will select **Submit an Experience**



6. Complete all the fields requested and make sure to select **Business & Public Administration** for **Experience template**



PLEASE CONTACT THE PANCRATZ CENTER IF YOU HAVE ANY QUESTIONS REGISTERING YOUR INTERNSHIP IN HANDSHAKE.

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NISTLER HALL, ROOM 101